

**BOARD OF TRUSTEES
MONTGOMERY COUNTY CONSOLIDATED RETIREE HEALTH BENEFITS TRUST**

MINUTES – OPEN SESSION

Friday, January 24, 2020

100 Maryland Avenue, 6th Floor
Rockville, Maryland

Board Members Present:

Joseph Beach
Robert Doody
Elizabeth Greaney
Michael Gurevitz
David Locke via telephone
Richard Madaleno
Philip McGaughey
Marlene Michaelson
Kelda Simpson via telephone
Deborah Snead
Lynda von Barga via telephone
Diane Wurdeman

Staff:

Linda Herman
Marc Esen
Pat Paoli
John Feketekuty
Kevin Killeavy
Darrin Arbaugh
Yan Yan
Priti Mehta
Olga Batkhan

Others Present:

Amy Moskowitz, Counsel to the Board
Phillip Nelson, NEPC
Margaret Belmondo, NEPC
Brad Atkins, Franklin Park
Melanie Fraind, Franklin Park
Jim Gasperoni, Aberdeen
Ryan Sullivan, Aberdeen

CALL TO ORDER

Ms. Greaney called the open session of the Board meeting to order at 8:35 a.m.

Approval of Consent Agenda: The Board deferred the approval of the Board minutes to the March Board meeting due to the lack of a quorum.

DETERMINATION OF MEETING

The Board unanimously approved a motion to move into closed session at 8:35 a.m. for the purpose of discussing the investment of public funds, pursuant to Maryland Code, General Provisions Article, 3-305(b)(5).

The Board moved back into open session at 10:50 p.m.

FY20 Revised and FY21 Requested Budget: Ms. Yan and Ms. Mehta highlighted the actual versus budgeted expenses for FY19, the estimated FY20 expenses and the projected FY21 expenses. Following discussion by the Board, Mr. McGaughey moved, and Ms. Michaelson seconded, and the Board approved the following resolution:

2001-02 Resolved, that the Board approves the FY20 estimated and the FY21 requested budgets as presented in the meeting materials, which include the database/software recommendations.

Compliance & Audit Committee Report: Ms. Herman presented the report and noted the comments from the external auditors related to exceptional work done by staff in preparation of the financial statements.

Governance Policy & Statement of Investment Policy: The Board discussed the Memorandum of Understanding drafted between the Office of the County Attorney and the Board related to use of outside legal counsel, securities litigation and other operational issues. After the changes to the policy were presented by Ms. Herman, Ms. Wurdeman moved, Mr. Doody seconded, and the Board approved the following resolution:

2001-03 Resolved, that the Board approves changes to the governance policies to incorporate the memorandum of understanding, selection of outside legal counsel, and securities litigation as presented in the meeting materials.

Trustees – Annual Ethics Disclosure: Ms. Herman requested Board members complete their annual ethics disclosure.

Selection of Vice Chair: Ms. Herman shared with the Board the notice received on the departure of Ms. Grant from MCPS. As Ms. Grant was serving as vice-chair, the Board discussed filling the office vacancy. After discussion, Ms. Michaelson moved, Mr. Madaleno seconded, and the Board approved the following resolution with Mr. McGaughey abstaining:

2001-04 Resolved, that the Board approves appointing Mr. McGaughey as the Vice Chair.

There being no further business of the Board, the open meeting session adjourned at 11:30 p.m.

Respectfully submitted,

Richard Madaleno

Richard Madaleno, Secretary